NAGAR PARISHAD JEERAN DIST. NEEMUCH

FOR THE YEAR 2019-2020

Audited By:-

NILESH KOTHARI & CO.

CHARTERED ACCOUNTANTS

CA
M/S NILESH KOTHARI & CO.
Chartered Accountants
64, ChimanganjMandi, In the front of Jain Mandir, Ujjain (M.P.) 456006
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PAN: - AAGFN6260K

AUDIT REPORT IN CONNECTION WITH ANNUAL AUDIT OF JEERAN NAGAR PARISHAD

Report on the Financial Statements

We have audited the accompanying Receipts & payment account and Income & Expenditure account for the year ended on 31st March 2020 of **JEERAN NAGAR PARISHAD Dist. Neemuch**.

Management's Responsibility for the Financial Statements

The Parishad (Corporation) is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the Corporation. This responsibility also includes the maintenance of adequate accounting records in accordance with the provision of the Act for safeguarding of the assets of the Corporation and for preventing and detecting the frauds and other irregularities, making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of internal financial control, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit.

Auditor's Opinion

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid Receipt and Payment Accounts are in agreement with the books of account maintained at the office of Nagar Parishad subject to following Observation/Discrepancies

1. We report the following observations/discrepancies/inconsistencies :

   "As per notes to accounts in annexure "A" Attached".

2. The observations/discrepancies /inconsistencies observed in regards with the scope of audit have been detailed out in **"Annexure B"** along with its sub schedules **B-1 to B-5**

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3. Details regarding revenue collection against the budgeted targets and the growth attained during the year in comparison to previous year in given in **"Annexure C"**.

4. Subject to above,-

   I. We have obtained all the information and explanations which, to the of best our knowledge and belief, were necessary for the purposes of the audit;

   II. In our opinion, proper books of accounts have been kept by the above named Entity so far as it appears from the examination of the books.

   III. In our opinion and to the best of our information and according to the explanations given to us, the said accounts, read with notes thereon, given in above Annexure 'A' give a true and fair view of the Receipts & Payments account and Income & Expenditure account of the Jeeran Nagar Parishad for the year ended on as at 31st March'2020.

For Nilesh Kothari & Co.
Chartered Accountants

N. Kothari

CA Nilesh Kothari
Partner
(M. No. 405329)
(FRN. 013622C)

Place: - Jeeran
Date: -10th Sept'2020

UDIN. - 20405329AAAAAH3662

JEERAN NAGAR PARISHAD

ANNEXURE-A

NOTES ON ACCOUNTS

- The Income & Expenditure account attached to the report has been prepared on cash basis.

- The Receipts and payment account generated as per the books maintained in tally software apparently show payments under the head consolidated creditors account, Suppliers control account, & bills payable account which comprises of Construction work, Samagri Kray, and other expenses. However ULB has prepared Receipts and payment account showing head of expenses as they incurred.

- On verification of Grant Chart as provided to us, it is observed that payment of the some of the head of Grant is in excess as compare to fund allotted for the same.

- On cur random verification we have observed that the payment side of grants chart is not specifically identifiable from the Receipts and payment account.

- The practice followed by ULB is to deduct Royalty at the time of SD repayment which is resulting in revenue loss to government because the royalty amount should have been deducted and paid to government in every running bill payment.

- Under CM Sambhal Yojna Rs.5000 per deceased person had been given as Antyeshti Sahayata. During the year Rs.110000 had been given but name of only Arjun rathore (A R I Jeeran) mentioned in cash book and expense voucher file. The name of deceased person in respect of whom the amount had been paid is neither mentioned in cash book nor on expenses voucher file.

- The ULB has purchase Cleaning, Electricity and water supply material but it is observed that stock registers for the same with end use of material, stock positions and stock in hand not maintained.

- The expenses incurred under the head Cleaning, Electricity and water supply material comprises of both expenses of revenue nature and expenses of capital nature. It is observed from verification of books of account that ULB has not maintained separate record regarding bifurcation of expenses as revenue and capital. While ULB has charged entire amount in Income and Expenditure Account as revenue expenses.

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- During the course of audit on our random checking it is observed that some delay in depositing the amount deducted, the same are as follows-

Tax	Particulars	Remarks
Labour welfare tax	Rs.114251 deducted while making payment for Talabh sondaryakan on 06/03/2019 but paid the same to government on 27/05/2019.	The amount deducted but not deposited timely.
Labour welfare tax	Rs.48968 deducted while making payment for Talabh sondaryakan on 06/03/2019 but paid the same to government on 27/05/2019.	The amount deducted but not deposited timely.
Labour welfare tax	Rs.10970 deducted while making payment under IHSDP on 15/03/2019 but paid the same to government on 27/05/2019.	The amount deducted but not deposited timely.
Labour welfare tax	Rs.15902 deducted while making payment under CM adhosanrachna on 09/04/2019 but paid the same to government on 27/05/2019.	The amount deducted but not deposited timely.
Labour welfare tax	Rs.55343 deducted in july while making various payments but paid the same to government on 27/08/2019.	The amount deducted but not deposited timely.
Labour welfare tax	Rs.34657 deducted in December while making various payments but paid the same to government on 04/02/2020 & 05/02/2020.	The amount deducted but not deposited timely.
Royalty	Rs.2201 deducted in December V.No.722 paid on 14/02/2020	The amount deducted but not deposited timely.
Royalty	Rs.168392 deducted on 28/03/2019 under IHSDP but paid on 17/05/2019	The amount deducted but not deposited timely.

Royalty	Rs.10970 deducted on 15/03/2019 under IHSDP but paid on 17/05/2019	The amount deducted but not deposited timely.
Income tax TDS	Rs.1886 deducted on 25/09/2019 but paid on 02/11/2019	The amount deducted but not deposited timely.
GST	Rs. 9168 Deduction made on 10/05/2019 but paid on 10/06/2019.	The amount deducted but not deposited timely.
GST	Rs. 1671 CGST & Rs.1671 SGST Deduction made on 28/09/2019 but paid on 02/11/2019.	The amount deducted but not deposited timely.
GST	Rs.990 CGST & Rs.990 SGST deducted and paid on 13/11/2019 of the payment to supplier M/s Bhilawat machinery was made on 16/07/2019	Should be deducted on 16/07/2019.
GST	Rs.416 CGST & Rs.416 SGST deducted and paid on 13/11/2019 of the payment to supplier M/s Bhilawat machinery was made on 16/07/2019	Should be deducted on 16/07/2019.
GST	Rs.90 CGST & Rs.90 SGST deducted and paid on 13/11/2019 of the payment to supplier M/s Bhilawat machinery was made on 23/05/2019	Should be deducted on 23/05/2019.

- It was observed that in many cases of Tenders/Bids that the time limit of completing the work had expired however the Work had not been completed. ULB had taken no actions against such vendors.

- It is observed that in the some of the cases ULB received EMD in Cash during the period of Audit.

- It was observed that proper Log Registers for Vehicle Usage, No of Kms of run, Vehicle details etc. Was not maintained. Therefore we are unable to comment on the Diesel/Petrol expense incurred by the ULB.

- In case of running projects, where the payments are made as the progress of the work, since the ULB have not maintained double entry accounting records, it is not possible to verify whether the payment are made as per the contract terms & whether any excess amount have been paid to the vendors.

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- The GST returns related to revenue (Rent) collection has not been provided for the purpose of audit. Hence we are unable to comment on return filing.

- The ULB, apart from its main cash book is also maintaining separate manual cash book. Though in tally all are already incorporated, the details of the same are as follows-

Particulars	Opening balance	Receipts	Interest	Payments	Bank charges	Closing balance
PMAY	1984083.90	33720000	270225	34965757	719.02	1007832.88
IHSDP	338534	193900	13059	179362	713.90	365417.10
Sambhal Yojna	71554	1710000	2794	1710000	118	74230
Talabh Sondaryakaran	30889765 (Including FDR 25300000)	0	225862	10156670	29.50	20958927.5 (Including FDR 15000000)
Sanchit nidhi	701156	149254	7803	0	118	858095 (Including FDR 720000
UIDSSMT	2207110	65909	43255	0	0	2316274 (Including FDR 2200000)
SJSRY	3498	0	124	0	0	3622

- There exist receipts of Rs.26, 25,197/- in receipt and payment account under the head 'consolidated miscellaneous income' which is credited in bank account of the ULB. Out of the total amount Rs.25,09,000/- had been credited in bank account of ULB but as informed that the head under which it has been provided by government is not clear. Such receipts are as follows-

Date	Amount
26/07/2019	530000
29/10/2019	1055000
20/12/2019	262000
31/12/2019	262000
22/01/2020	200000
24/01/2020	200000
Total	**2509000**

ULB is advised to book the respective income in respective heads. Further other Misc. Receipts of Rs.116197/- should also booked in their respective heads.

- There exists payment of Rs.1, 48,578/- in Receipt and Payment account under the head 'Miscellaneous Expenses'. ULB is advised to book the respective expenses in respective heads.

- There exists two payment of Rs.6,434/- each debited in Receipt and Payment account under the head 'GST TDS '. Details of the same not provided to us for verification.

- Decrease in interest income of ULB has been found from Rs.3818067 in year 2018-19 to Rs.1005648 during the year under consideration. ULB should focus on keeping its major funds in auto-sweep account. As the huge amount by ULB as various grants and utilize over a period of time. The excess amount if kept in auto-sweep account will result in revenue generation and avoiding interest loss.

- Utilisation certificate for the various Expenditure/Payments not issued. Utilisation certificate should be issued to ascertaining successfully completion of work as per terms of tender/quotation/sanctioned.

- It is observed that Expenditure/Payments for various heads are booked wrongly in Inter head of Expenditure/Payments, as total Expenditure/Payments will be same but individually heads of payments are not showing correct figures.

- The entries in the grant register should be made on timely basis as and when the expenditure is incurred instead of at the end of the year.

- Chungi Kshatipurti, Yatrikar and Mudrank Shulk received from directorate Bhopal is accounted for on net amount actually received in the bank after the deduction from the directorate. Adjustments for deductions made by the directorate, Bhopal from grant is not grossed up in the books of account. We Suggests that deduction made by the directorate should be account for separately. Details of the same are also not made available to us.

- The grants/Subsidies were credited in bank accounts of Nagar Parishad without intimating about the nature of grant/subsidy. Therefore it is difficult for the accountants to account the grant in proper heads as well as for auditors in verifying it.

- The ULB should maintain and timely update the Fixed Asset register determining the infrastructural assets created during the past years and year under consideration.

- Due to un-availability of opening balances figures of Assets and liabilities Balance sheet cannot be prepared and provided to us for verification.

For Nilesh Kothari & Co.
Chartered Accountants

(N.K.Kothari

CA Nilesh Kothari
Partner
(M. No. 405329)
(FRN. 013622C)

Place: - Jeeran
Date: - 10th Sept' 2020

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ANNEXURE-B

(1) AUDIT OF REVENUE

	INDICATORS	OBSERVATIONS	REMARKS
1.	The Auditor is responsible for audit of revenue from various sources.	We have audited all the sources of revenue by applying sample test check basis. The Details of various sources have been reported in **Annexure'B1'** annexed to this report.	Audit of revenue has been conducted on sample basis from the vouchers, challan book, receipt books, daily collection register provided for the purpose of audit.
2	The Auditor is Responsible for checking the revenue receipts from the counter files of receipt books & verifies that the money received is duly deposited in respective bank accounts.	We have checked the sources of revenue from various sources, by applying sample test check basis from the counterfoils of the receipt books, challan books and found that, the money received has been duly deposited in respective bank account.	We came across some delays in depositing revenue as mentioned in the report infra vide point No. 4.
3	Percentage of Revenue Collection Increase/decrease in various heads in property tax, Samekit Kar, ShikshaUpkar, Nagriya Vikas Upkar & Other Tax as compared to previous year shall be part of Audit Report.	The details regarding Increase/Decrease in revenue collection in various heads in property Tax, Samekit Kar, Shiksha Upkar, Nagri Vikas Upkar and other taxes compare to previous year have been reported in **Annexure "B2"** annexed to this report.	Revenue collection has increased as compare to previous year.

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4	Delay beyond 2 working days shall be immediately brought to the notice of Commissioner/CMO.	During the course of audit we found a delay in depositing revenue the same is as follows-	Apart from the same mentioned below, during the course of our audit on sample test check basis we didn't came across any delay in depositing revenue in bank.

S.No.	Date of Receipts	Date of Deposits	Amount	Delay	Type of tax
1	18.04.2019	22.04.2019	1326	4 days	Bazar vasuli Book No.4 Receipt No.56 to 61
2	11.10.2019	15.10.2019	28777	4 days	Bazar vasuli Book No.9 Receipt No. 14 to 54

	INDICATORS	OBSERVATIONS	REMARKS
5	Entries in Cash Book should be verified.	We have verified the entries reported in the cash book by applying sample test checks .We found some irregularities in posting of the income and expenditures under respective heads.	The posting of receipts and payment should be done under proper heads.
6	Auditor shall specifically mention in report the revenue recovery against the Quarterly & Monthly Targets. Any lapses in revenue recovery shall form part of report.	The details of recovery against the budgeted targets have been mentioned in **Annexure 'B3'** annexed to this report.	It is found that Budgeted and Actual figure have Significant variances target achieve % varying from 41.40% to 94.89% on revenue head wise, which shows that municipality's budget

			has been prepared based on hypothetical figures. We suggest the same to be based on actual basis based on practicality. Further it is observed that No-where 100% achievement was there.

	INDICATORS	OBSERVATIONS	REMARKS
7	The Auditor shall verify the interest income from FDR and verify that interest income is duly & timely recorded in Cash Book.	We have verified the FDRs which are held by the municipality and found that the interest income has been accounted for in cash book when amount credited to the Bank account of the ULB. The interest income should be recorded at the time of renewal of FDR.	We suggest that current and saving accounts should be linked with Autosweep account with the bank so that idle fund automatically gets transferred to short term deposit without affecting the liquidity of fund, so that interest income can be earned.
8	The Cases were investments are made on lesser interest rates shall be brought to the notice of Commissioner/CMO.	There exist no investments except Fixed deposits with Bank. Comparative Interest rate not obtained from other bankers hence we cannot make comment that the FDRs are invested at the prevailing interest rate.	Municipality is bearing interest loss by not keeping its funds in auto sweep account. As a ULB it receives huge fund and the same is utilized over a span of time in instalments, So if the account is auto sweep optimum utilization of such funds can be done.

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(2)AUDIT OF EXPENDITURE

	INDICATORS	OBSERVATIONS	REMARKS
1	The auditor is responsible for audit of expenditure under all the schemes.	Audit of Expenditure is carried on by us by applying sample test check basis and the irregularities observed are tabulated below.	The Discrepancies observed have been mentioned infra in the report.
2	Auditor is responsible for checking the entries in Cash Book & Verifying them from relevant vouchers.	While verifying the expenditure vouchers on random basis some discrepancies observed which are pointed below :	It is advisable that proper procedure should follow before releasing payment.

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Voucher No./Date	Amount (Rs.)	Particulars	Remarks
44	49560	Paid to Vision Certification Pvt. Ltd. For cetification works	Income tax TDS not deducted.
182	84215	Paid to Prakash Electricals Work Jeeran for Motor repairing work.	Income tax TDS not deducted.
256	44020	Paid to Rishabh machineries Neemuch for JCB repairing services.	Income tax TDS not deducted.
35,140,394, 405,464,495, 513,536,537, 695,719	173251	Paid to Shree Ram Light & DJ, Jeeran for tent kiraya and sound vyavastha.	Income tax TDS not deducted.
496	20000	Paid to Nakoda Trading Company Neemuch for chuna powder kary.	1% CGST & 1% SGST TDS not deducted while making payment.
541	16750	Paid to Nakoda Trading Company Neemuch for Samagri kary.	1% CGST & 1% SGST TDS not deducted while making

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			payment.
542	16750	Paid to Nakoda Trading Company Neemuch for Samagri kary.	1% CGST & 1% SGST TDS not deducted while making payment.
639,640,641	9600,6750 &, 6720	Paid to Nakoda Trading Company Neemuch for Samagri kary.	1% CGST & 1% SGST TDS not deducted while making payment.
864	17280	Paid to Nakoda Trading Company Neemuch for Samagri kary.	1% CGST & 1% SGST TDS not deducted while making payment.
865,866,867	5600,16500, & 16800	Paid to Nakoda Trading Company Neemuch for Samagri kary.	1% CGST & 1% SGST TDS not deducted while making payment.
3	98750	Paid to Radhe Krishna Enterprises, Mandsaur for wall painting.	Income tax TDS not deducted.
592	6020	Paid to Prakash Electricals Works Jeeran for repair work.	Income tax TDS not deducted.
182	84215	Paid to Prakash Electricals Works, Jeeran for motor repair work.	Income tax TDS not deducted.
94	10000	Paid to B.L. Dhanotiya & Co. Neemuch as consultancy fees.	Income tax TDS not deducted.
786	18500	Paid to various advertising agencies for newspaper advertisements.	Supporting newspapers not found alongwith voucher.
545,546,547	45097	Paid to Progresh Computers for swachta antargat flex printing	Income tax TDS not deducted.

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The following payments made to M/s Ankit Buildcon Indore for Writing works under the Swachta Sarvekshan Program 2020 in which GST TDS has been deducted but TDS as per the provisions of Income tax was not deducted-

Voucher No.	Date	Amount	Remarks
636	14/01/2020	94882	IT TDS @ 1% should have been deducted.
637	14/01/2020	90187	---do----
650	16/01/2020	39927	---do----
666	23/01/2020	48598	---do----
667	23/01/2020	48841	---do----
668	23/01/2020	47137	---do----
669	23/01/2020	45675	---do----
670	23/01/2020	23995	---do----

As per the provisions of GST the tax has to be deducted on amount exclusive of GST but in following cases GST TDS has been deducted on amount inclusive of GST-

Voucher No.	Particulars	Remarks
340	Rs. 119 CGST & Rs.119 SGST TDS excess deducted of M/s Tirupati plywood & Hardware Jeeran.	GST TDS should be deducted on bill amount exclusive of GST.
404	Rs. 472 CGST & Rs.472 SGST TDS excess deducted of M/s Nakoda Electronics Neemuch.	---do----
728	Rs. 69 CGST & Rs.69 SGST TDS excess deducted of M/s Nakoda Electronics Neemuch.	---do----
752	Rs. 69 CGST & Rs.69 SGST TDS	---do----

	excess deducted of M/s Nakoda Electronics Neemuch.	
749	Rs. 56 CGST & Rs.56 SGST TDS excess deducted of M/s New Balaji Traders Neemuch.	---do----
750	Rs. 50 CGST & Rs.50 SGST TDS excess deducted of M/s New Balaji Traders Neemuch.	---do----
634	Rs. 80 CGST & Rs.80 SGST TDS excess deducted of M/s New Balaji Traders Neemuch.	---do----
638	Rs. 22 CGST & Rs.22 SGST TDS excess deducted of M/s New Balaji Traders Neemuch.	---do----

3	Auditor shall check balance of the Cash Book & guide the accountant to rectify the errors.	We have verified the balance of the cash book. Errors had been identified regarding posting of expenses incurred in wrong head. The errors relating to balance of the cash book if any rectified in the books of accounts by instructing accountant.	The posting of the expenses should be done in correct head.
4	Auditor shall verify that the expenditure of a particular scheme is limited to the funds allocated for that particular scheme any over payment shall be brought to the notice of commissioner/CMO.	While verifying the expenditure incurred in a particular scheme on sample test check basis it was observed that the expenditure incurred is limited to the funds allocated Except in the some head of Grant where payment made in excess of fund allotted.	We didn't came across any over payment which should be brought to the notice of CMO.

5	Auditor shall verify that expenditure is accordance with the guidelines directives act and rules issued by government of India.	We have verified the expenditure on sample test check basis and not observed any deviation except mentioned supra.	ULB should follow proper procedure to make payments.
6	During the audit financial propriety shall also be checked. All the expenditure should be supported by financial administrative sanctions.	On our sample test check basis we have not been observed any deviation except mentioned supra.	ULB should follow proper procedure to make payments.
7	All the cases where appropriate sanction has not been obtained shall be reported and the compliance of Audit observation shall be ensured during the Audit.	During the course of audit by applying sample test check basis, we did not come across any such expenditure which had been incurred without obtaining permission from the relevant sanctioning authority.	No Discrepancies found.
8	Auditor shall be responsible for verification of scheme project wise Utilization Certificates (UC'S) & shall be tallied with Income&	Utilisation certificate as issued by CMO only in the cases of grant of Mulbhoot Anudan, Rajyavitt Aayog Anudan, 14th Vitt Aayog Anudan and Sadak Marammat Anurakshan Anudan which was without	As per the discussion with authorized person we came to know that ULB issues utilization certificate whenever it has been asked from higher authorities.

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	Expenditure records and creation of Fixed Assets.	mentioning nature of test executed for issuing those certificates. Payment side of grants chart is not specifically identifiable from the Receipts and payment account. So we cannot make any comment whether the same is tallied with payment made for its specific purpose and Fixed Assets creations.	ULB should ensure that expenses are line with their projections.

(3)AUDIT OF BOOK KEEPING

	INDICATORS	OBSERVATIONS	REMARKS
1	Auditor is responsible for audit of all the books of accounts as well as stores.	We have verified the Cash book, Ledgers, Cashier cash book, Bank account statements, Vouchers, Receipt books and all records maintained/ provided by the municipality for the purpose of audit and found some discrepancies as mentioned in the notes to accounts attached to this report.	The Books of accounts and records as provided by municipality for the purpose of audit has been verified. Municipality has not maintained proper records regarding EMD i.e. As on today no such register or list is available which shows EMD amount payable to various contractors. SD register for the SD deposit till previous year not maintained. The Fixed Asset register showing the capital assets generated during past years and during the current year is not maintained. It is hereby suggested to strictly complete these registers and maintain properly.
2	Auditor shall verify that all the books of accounts and stores are maintained as per Accounting Rules applicable to ULB, any discrepancies observed should be brought into notice.	The books of accounts are being maintained as in Double Entry Accounting System by applying cash system of Accounting. Arithmetical errors were identified in daily revenue register, the same were made rectified.	The ULB should take necessary actions so that the various registers maintained are update in timely manner.

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3	The auditor shall verify advance register and see that all the advances are timely recovered according to the conditions of advances. All the cases of non-recovery shall be specifically mentioned in the audit report.	During the course of audit, we found that no advance register is being prepared and maintained by the municipality for their internal records because they are rarely giving any advance to its employee(s).	As regards to non-recovery, No such instances were observed.
4	Bank Reconciliation Statement shall be verified from the records of ULB & the bank concerned.	Municipality is preparing bank reconciliation statements for its bank accounts. The same are annexed to this report in **Annexure "B4"**.	Municipality should reconcile its bank accounts on monthly basis.
5	Auditor shall be responsible for verifying the entries in the grant register. The Receipt & payments of grants shall be duly verified from the entries in the Cash Book.	We have verified the entries in the grant register on sample basis. We have also verified the receipt and payments of grants with the entries in the cash book. Details have been annexed to this report in **Annexure "B5"**.	Municipality should enquire on timely basis for clarifying the head under which the grants are provided by the government. As Grant chart provided to us for verification is not matched with the Grant Register. Further it is observed that payment of the some of the head of Grant is in excess as compare to fund allotted for the same. It is hereby suggested to strictly complete these registers and maintain properly.

6	The Auditor shall verify the fixed assets register from the records & the discrepancies shall be brought to the notice of CMO.	During the course of audit we observed that the Fixed Asset register is not properly maintained by the ULB, only quantitative figures are available which is also not updated and records regarding the value of these Fixed assets and locations are also not mentioned. The fixed asset register regarding capital work or construction of infrastructural assets like Road, Building etc. is not maintained by the ULB.	Fixed Assets of the ULB should be marked and its recording in Register must be done. And there should be system of providing depreciation on all depreciable Fixed assets by the municipality.
7	The auditor shall reconcile the accounts of receipt and payments especially for project funds.	We have verified grant chart as provided to us for verification. It is observed that payment of the some of the head of Grant is in excess as compare to fund allotted for the same.	Permission for incurred excess payment on any particular Grant to other head of Grant should be obtained from competent authority.

(4) AUDIT OF FDR

	INDICATORS	OBSERVATIONS	REMARKS
1	The auditor is responsible for audit of all FDR & TDR.	There exists 3 FDRs and the same has been physically verified by us. The details regarding the same are follows-	

Bank name	A/C No.	Amount	Interest rate
Central MP Gramin Bank	2003541230027220	15000000	5.50%
Central Bank	3752516370	720000	6.55%
Central Bank	3752518367	2200000	5.55%

2	Auditor shall ensure that proper records of FDR are maintained and all renewals are timely done.	As informed to us that, Municipality has opted for auto renewal of the FDRs on its maturity thereby risk of not getting timely renewal of FDRs is almost nil.	It is suggested that at the time of renewal quote should be taken from other nationalised bank also, to compare higher rate on FDR.
3	Cases where FDR & TDR are kept at low rate of interest than the prevailing rate shall be immediately brought to the notice of Commissioner/CMO.	Comparative Interest rate not obtained from other bankers hence we cannot make comment that the FDRs are invested at the prevailing interest rate.	Quote should be taken from other nationalised bank also
4	Interest earned on FDR shall be verified from entries in the Cash Book.	We have verified the interest income from FDRs and found that municipality is recording its interest income on cash basis i.e. on maturity and amount credited in bank account.	ULB should take interest certificate from bank on timely manner.

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(5) AUDIT OF TENDER/BIDS

	INDICATORS	OBSERVATIONS	REMARKS
1	The auditor is responsible for audit of all tenders/bids invited by ULB.	We have audited the tenders/ bids invited by the ULB on sample test check basis, and no contraventions were noticed during the course of audit.	No Discrepancies found.
2	Auditor shall check whether competitive tendering procedures are followed for all bids.	By applying Sample Test Check basis, We found that competitive tendering procedures are followed by the municipality except in the cases where only one bidder was involved in the bidding process.	No Discrepancies were found.
3	Auditor shall verify that receipts of tender fee/bid processing fee/performance guarantee both during the construction and maintenance period.	We have verified the receipts of Bid processing fees/Tender fees on sample test basis. The ULB has taken performance guarantee in form of FDRs. The practice followed by ULB is to take performance guarantee in form of FDR before issuing work order.	No discrepancies were observed.
4	The bank guarantee, if received in lieu of bid processing fee/ performance guarantee shall be verified from the issuing bank.	There exists one bank guarantee in respect of UIDSSMT scheme. The details regarding the same is as follows	We have verified the bank guarantee produced before us for the purpose of audit.

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नगर परिषद, सेंधवा (म.प्र.)

Bank Name	Bank guarantee No.	Party Name	Guaranteed Amount	Starting Date	Expiring Date
Bank of Baroda	25221GPER004919	M/s Vijay Plastic	3763950	28/08/2019	27/08/2020

5	The Conditions of BG's shall also be verified and any BG with any such condition which is against the interest of the ULB shall be verified and brought to the notice of Commissioner/CMO.	We didn't found any such terms and conditions which are against the interest of ULB.	No discrepancies were observed.
6	The cases of extension of BG shall be brought to the notice of Commissioner/CMO proper guidance to extend the BG shall also be given to ULB.	The bank guarantee has expired on 27/08/2020. It is suggested to CMO to timely renew the same.	Bank guarantee should be renew on or before the expiry of time as mentioned in BG.

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नगर परिषद्, जीरन (म.प्र.)

(6) AUDIT OF GRANTS & LOANS

	INDICATORS	OBSERVATIONS	REMARKS
1	Auditor is responsible for audit of Grants given by CG and its utilization.	We have audited various grants received from the Central government during the year covered under the audit. Details of grant received under various head as provided to us by ULB have been annexed to this report in **Annexure "B5"**.	Utilisation certificate not provided to us. It is observed that payment of the some of the head of Grant is in excess as compare to fund allotted for the same.
2	Auditor is responsible for audit of Grants received from State Government and its Utilization.	We have audited various grants received from the state government during the year covered under the audit. Details of grant received under various head as provided to us by ULB have been annexed to this report in **Annexure "B5"**.	Utilisation certificate as issued by CMO only in the cases of grant of Mulbhoot Anudan, Rajyavitt Aayog Anudan, 14th Vitt Aayog Anudan and Sadak Marammat Anurakshan Anudan which was without mentioning nature of test executed for issuing those certificates. It is observed that payment of the some of the head of Grant is in excess as compare to fund allotted for the same.
3	The auditor shall perform audit of loans provided for	There exists loan from Jila Sahakari Vikas	The repayment of the loan should be

मुख्य नगरपालिका अधिकारी
नगर [illegible]

	physical infrastructure and its utilization. During this audit the auditor shall specifically comment on the revenue mechanism ie; whether the asset created out of the loan has generated desired revenue or not. He shall also comment on the possible reasons for non-generation of the revenue.	Abhikaran, Neemuch which was related to Gandi Basti Vikas Karya. The loan was taken by ULB on 17/10/2014 of Rs.4724000. Out of the loan amount only Rs.500000 was paid on 18/05/2016. After that no repayment has been done by ULB till the date of audit. Therefore Rs.4224000 loan is due since 18/05/2016. During the year under consideration loan under CM Adhosanrachna received on 13/12/2019 of Rs.24000000 and no repayment as regards to new loan and old loan has been made. During the course of audit, we found that no such asset has been created which generate revenue to the municipality hence the question of generating desired revenue does not arise.	done in timely manner. ULB should take statement from the lender so that actual liability as on date can be identified.

मुख्य नगर पालिका अधिकारी
नगर परिषद, जीरन (म.प्र.)

4	The auditor shall specifically point out any diversion of funds from capital receipts/grant/loans to revenue expenditure and from one scheme/project to another.	On sample test check basis it was observed that Expenditure/Payments and Income/Receipts for various heads are booked wrongly in Inter head of Expenditure/Payments and Income/Receipts, as total Expenditure/Payments and Income/Receipts will be same but individually heads of payments/receipts are not showing correct figures. Therefore there may be chances that there may be diversion of fund from capital to revenue or vise versa.	

For Nilesh Kothari & Co.
Chartered Accountants

CA Kothari

CA Nilesh Kothari
Partner
(M. No. 405329)
(FRN. 013622C)

Place: - Jeeran
Date: - 10th Sept'2020

NAGAR PARISHAD JEERAN, DISTRICT NEEMUCH
Receipts & Payment Account for the Year ended 31.03.2020

Annexure-B1

Receipts	Amount (Rs)	Amount (Rs)	Payments	Amount (Rs)	Amount (Rs)
To Opening Balances					
45021-01 Axish Bank Swachta Abhiyan 081	72108.00				
45021-01 CBI 152 Swarnd Jaynti Yojana	3498.00		**2 - Revenue Expenditure**		
45021-01 CBI 323 MP Building Regualation Yojana	71554.00		210 - Establishment Expenses		
45021-01 CBI 189 UIDSSMT Payjal	2207110.00		21010-00 - Consolidated Salaries, Wages & Bonus	13489814.00	
45021-01 CBI 479 IHSDP	123994.00		21010-21 - Wages	474813.00	
45021-01 Central Bank 797	999391.00		21020-02 - Remuneration & Fees Councillors	267680:00	
45021-01 Central Bank PM Schem 850	1984083.50		21020-41 - Uniform Allowance	65559.00	
45021-01 CBI 700 Sanchadi Nidhi	701156.00		21030-00 - Consolidated Pension	390326.00	14688192.00
45021-01 Central Bank 481	200985.35				
45021-01 Central Bank 919 Jev Vividhta	5589765.00		**220 - Administrative Expenses**		
45021-01 SBI Nmh 200 IHSDP	214540.00		22011-01 - Electricity Charges	6325756.00	
45021-01 S B I NMH 045	4029494.80		22012-01 - Telephone Expenses	38583.00	
		16197679.65	22020-02 - Newspapers	5443.00	
43110-01 Property Tax Receivble Old Year	236595.00		22021-00 - Consolidated Printing and Stationery	303107.00	
43110-01 - Property Tax Receivable -Current Year	227426.00		22021-03 - Computer Stationery And Consumables	77890.00	
43120-01Consolidated Samekit Tax Current Year	209301.00		22030-04 - Travelling And Conveyance - Officers	31717.00	
43120-01 Developmant Tax Old Year	38087.00		22030-05 - Travelling And Conveyance Staff	20163.00	
43120-01 Development Tax Current Year	42832.00		22040-00 - Consolidated Insurance Expenses	65192.00	
43120-01 Education Tax Current Year	42745.00		22050-00 - Consolidated Audit Fees	35000.00	
43120-01 Education Tax Old Year	37355.00		22050-11 - External Agencies Internal Audit	45000.00	
43120-01 Samekit Tax Old Year	269121.00		22051-00 - Consolidated Legal Expenses	125000.00	
43120-06 Swachta Tax Old Year	52080.00		22052-21 - Consultancy Fees,Charges	99560.00	
43120-06 Swachta Tax Curent Year	109560.00		22060-01 - Advertisement Expenses	58905.00	
43130-01 - Water Supply Receivable -Current Year	1131512.00		22060-11 - Publicity Expenses	71575.00	
43130-01 Water Supply Receivble Old Year	616795.00		22080-51 - Miscellaneous Expenses	148578.00	7451469.00
43130-01 Water Supply Tax Advance	3300.00				
43130-05 - Water Supply Receivable -Others	305171.00		**230 - Operations & Maintenance**		
43140-01 - Rent Receivable - Current Year	139887.60		23010-00 - Consolidated Power & Fuel	581740.00	
43140-01 Rent Revivable Old Year	165115.00		23010-01 - Water Works	768007.00	
43140-03 Rent Received Advance	1178.00		23010-02 - Street Lighting	201741.00	
			23020-00 - Consolidated Bulk Purchases	237359.00	

मुख्य नगर पालिका अधिकारी
नगर परिषद, जीरन (म.प्र.)

314..-05 - Rent Receivable - Others	11398.00	3639458.60
120 - Assigned Revenues & Compensations		
12010-21 - Passenger Tax	236000.00	
12020-01 - Compensation in Lieu of Octopi	13001826.00	13237826.00
130 - Rental Income From Municipal Properties		
13010-01 Rant From Market Pashu Vadh	520.00	
13010-01 - Rent From Markets	62257.00	
13010-03 - Rent From Community Halls	153000.00	
13010-06 Shop Auction Premiam	5000.00	
13010-07 Dasahara Mela Shope Action	57950.00	
13010-11 - Mutation Fee	109988.00	388715.00
140 - Fees & User Charges		
14011-00 - Consolidated Licensing Fees	5000.00	
14013-00 - Consoli Fees for Certificate Or Extract	10833.00	
14015-03 -Building Construction Regularization Fees	52193.10	
14040-10 - Delay Fees	190210.50	
14040-13 - Application Fees	1377.00	
14050-06 - Pay & Use Toilets	17404.00	
14050-09 - Charges for Supply of Water By Tankers	8990.00	286007.60
150 - Sale & Hire Charges		
15011-00 -Consolidated Sale of Forms & Publications	135.00	
15011-01 - Sale of Tender Papers	23000.00	
15011-02 - Sale of Ration Card & Other Forms	55000.00	78135.00
170 - Income From Investments		
17010-00 - Consolidated Interest	629031.00	629031.00
171 - Interest Earned		
17110-00 - Consolidated Interest From Bank Accounts	376617.60	376617.60
18080 - Miscellaneous Income		
18080-00 - Consolidated Miscellaneous Income	2625197.00	
18080-01 Vividh Income	38406.00	
18080-02 IHSDP Yojna Kist	222000.00	2885603.00

23050-01 - Concrete Roads	164702.00	
23050-12 - Open Drains	391724.00	
23050-25 - Others	40131.00	
23051-00 -Consoli Repairs&Maintenance-Civic	120827.00	
23051-01 - Parks, Nurseries & Gardens	8786.00	
23052-00 - Consoli Repairs & Maintenance -Buildings	89361.00	
23053 - Repairs & Maintenance Vehicles	203095.00	
23055-00 - Consolidated Office & Other Equipments	15916.00	
23055-02 - Computers	9700.00	
23055-03 Tonnar Rifiling & Printer Repair	34600.00	
23056-00 - Consolidated Electrical Appliances	1950.00	
23080-02 - Testing & Inspection Charges	13180.00	
23080-03 - Garbage & Clearance Expenses	51300.00	2934119.00
240 - Interest & Finance Charges		
24070-00 - Consolidated Bank Charges	14662.67	14662.67
250 - Programme Expenses		
25010-00 - Consolidated Election Expenses	141112.00	
25020-00 - Consolidated Own Programme	187879.00	
25020-01 Voter Matdata Program	1800.00	
25020-02 Dashra Mela Utsav	195583.00	
25030-00 -Consolidated Share In Programme of Others	28149.00	
25030-01 Swagat Samaro	3700.00	558223.00
270 - Provisions and Write Off		
27010-05 Swachta Exp.	149117.00	
27260-00 Coolars Office	121600.00	
27280 - Other Fixed Assets	26000.00	296717.00
285 - Prior Period		
28560-01 - Water Supply	1954.00	
28560-02 - Rent	4000.00	5954.00
43010 - Stores		
43010-01 Cleaning Material	3882643.00	
43010-01 Electricity Materilas	2605721.00	
43010-01 Water Supply Materials	3358480.00	9846844.00

मुख्य नगर पालिका अधिकारी
नगर परिषद, जीरन (म.प्र.)

- Capital Receipts & Liabilities		
320 - Grants, Contribution for Specific Purposes		
32010-01 Swachta Bharat Mission IEC	1432000.00	
32010-02 PMY Home Scheme	33720000.00	
32020-00 - Consolidated Grants State Govt.14 Witha	7802000.00	
32020-01 14 with Ayog Parfomans Grant	1841000.00	
32020-01 - Grants From State Rajya Witha Auyog	2120000.00	
32020-03 Luber Shramik Yojna / Sambal Yojana	1305000.00	
32020-11 - Grants for Road Development	707000.00	
32020-22 Mudrank Shulk	126000.00	
32020-53 - Basic Minimum Programme Mulbhut	2189000.00	
32020-62 Vishesh Nidhi	5000000.00	
32020-67 Sansad Nidhi	140000.00	**56382000.00**
340 - Deposits Received		
34010 - From Contractors/Suppliers		
34010-01 Nal Collection Deposit	37800.00	
34010-00 EMD Contractor	37000.00	**74800.00**
350 - Other Liabilities		
35012-11 C M Adhosrchna Loan M P Govt M.	24000000.00	
35030 - Government Dues Payable		
35030-05- CGST 9%	26988.00	
35030-06 SGST 9%	26988.00	**24053976.00**
4 - Capital Expenditure & Assets		
421 - Investments -Other Funds		
42180-00 Talab Sondarykarna FDR 3	10300000.00	**10300000.00**

320 - Grants, Contribution for Specific Purposes		
32010 - Central Government		
32010-02 PMY Home Scheme	34725000.00	**34725000.00**
32020 - State Government		
32020-03 Luber Shramik Yojna / Sambal Yojana	1710000.00	**1710000.00**
340 - Deposits Received		
34010-00 EMD Contractor	16000.00	
34010-11 SD Contractor	34772.00	
34010-04 Royalty	168392	**219164.00**
35030 - Government Dues Payable		
3503005-05 Cgst Shop 9%	28251	
3503005-06 Cgst Shop 9%	28251	
35030-00 Gst TDS CGST Payment	6434	
35030-00 Gst TDS SGST Payment	6434	
35020-22 TDS - Contractor	6243	
35020-22 Labour Welfare	127871	**203484.00**
410 - Fixed Assets		
41025-02 Other (Buildings)	223559.00	
41033-01 Shifting of 11KV Line At Chitakheda Road	194982.00	
41060-01 Face Scenar Machine	15500.00	
41060-01 WiFi Rawter 2	15700.00	
41060-02 Dell AIO Desktop 3277 Vft-72	53900.00	
41070-03 - Almari Godrej	4510.00	
41070-06 Vidyut Poll Sifting	60002.00	
41170-00 - Consoli Accumulated Dep. on	77880.00	
41210-00 Beautification Of Jeeran Lack	7471081.00	
41210-00 Rajput Dharma Shala & Shamsan Gath Tin Set	302742.00	
41210-00 Chita Kheda Darwaja Dome Nirman	4054379.00	
41210-01 Construction of Faecal Sludge Draing Bed &	812332.00	
41210-01 RCC Slab Bala Ji Mandir	200123.00	
41210-11 CC Road & Drain At Ward 4	90244.00	
41210-11 CC Road & RCC Drain CM Adhosarcna	4112355.00	
41210-11 Paver Block At Ward N.05 & 07	204270.00	

मुख्य नगर पालिका अधिकारी
नगर परिषद, जीरन (म.प्र.)

			41210-21 CC Drain At Bus Stand Ward No 05	27766.00	
			41220-00 Material Recovery Fecility	843116.00	18764441.00
			421 - Investments -Other Funds		
			42180-00 FDR UIDSSMT Yojna CBI Jeeran	2200000.00	
			42180-00 Sanchiti Nidhi CBIN FDR	720000.00	2920000.00
			Closing Balance		
			45021-01 Axish Bank Swachta Abhiyan 081	72370.00	
			45020-01 Canara Bank Mgh 949	20871455.00	
			45021-01 CBI 152 Swarnd Jaynti Yojana	3622.00	
			45021-01 CBI 189 UIDSSMT Payjal	116274.00	
			45021-01 CBI 323 MP Building Regualation Yojana	74230.00	
			45021-01 CBI 479 IHSDP	313025.10	
			45021-01 CBI 700 Sanchadi Nidhi	138095.00	
			45021-01 Central Bank 481	314094.25	
			45021-01 Central Bank 797	515263.60	
			45021-01 Central Bank 919 Jev Vividhta	5958927.50	
			45021-01 Central Bank PM Schem 850	928600.88	
			45021-01 ICICI Bank PMY 237	79232.00	
			45021-01 S B I NMH 045	4753998.45	
			45021-01 SBI Nmh 200 IHSDP	52392.00	34191579.78
Total (Rs)	128529849.45	128529849.45	Total (Rs)	128529849.45	128529849.45

WE CONFIRM THE CORRECTNESS OF
ABOVE INFORMATION

FOR NAGAR PARISHAD, JEERAN DIST. NEEMUCH

PLACE: JEERAN
DATE: 10TH SEPT'2020

मुख्य नगर पालिका अधिकारी
नगर परिषद, जीरन (म.प्र.)

AS PER OUR REPORT EVEN DATE ANNEXUED

FOR : NILESH KOTHARI & CO.
Chartered Accountants

CA NILESH KOTHARI
(PARTNER)
M.No. 405329
F.R.N. 013622C
UDIN! 20405329AAAAAH3662

NAGAR PARISHAD JEERAN, DISTRICT NEEMUCH

Income & Expenditure Account for the Year ended 31.03.2020

Annexure-B1

Expenditure	Amount (Rs)	Amount (Rs)	Income	Amount (Rs)	Amount (Rs)
2 - Revenue Expenditure			*43110-01 Property Tax Receivble Old Year*	*236595.00*	
210 - Establishment Expenses			*43110-01 - Property Tax Receivable -Current Year*	*227426.00*	
21010-00 - Consolidated Salaries, Wages & Bonus	13489814.00		*43120-01Consolidated Samekit Tax Current Year*	*209301.00*	
21010-21 - Wages	474813.00		*43120-01 Developmant Tax Old Year*	*38087.00*	
21020-02 - Remuneration & Fees Councillors	267680.00		*43120-01 Development Tax Current Year*	*42832.00*	
21020-41 - Uniform Allowance	65559.00		*43120-01 Education Tax Current Year*	*42745.00*	
21030-00 - Consolidated Pension	390326.00	**14688192.00**	*43120-01 Education Tax Old Year*	*37355.00*	
			43120-01 Samekit Tax Old Year	*269121.00*	
220 - Administrative Expenses			*43120-06 Swachta Tax Old Year*	*52080.00*	
22011-01 - Electricity Charges	6325756.00		*43120-06 Swachta Tax Curent Year*	*109560.00*	
22012-01 - Telephone Expenses	38583.00		*43130-01 - Water Supply Receivable -Current Year*	*1131512.00*	
22020-02 - Newspapers	5443.00		*43130-01 Water Supply Receivble Old Year*	*616795.00*	
22021-00 - Consolidated Printing and Stationery	303107.00		*43130-01 Water Supply Tax Advance*	*3300.00*	
22021-03 - Computer Stationery And Consumables	77890.00		*43130-05 - Water Supply Receivable -Others*	*305171.00*	
22030-04 - Travelling And Conveyance - Officers	31717.00		*43140-01 - Rent Receivable - Current Year*	*139887.60*	
22030-05 - Travelling And Conveyance Staff	20163.00		*43140-01 Rent Revivable Old Year*	*165115.00*	
22040-00 - Consolidated Insurance Expenses	65192.00		*43140-03 Rent Received Advance*	*1178.00*	
22050-00 - Consolidated Audit Fees	35000.00		*43140-05 - Rent Receivable - Others*	*11398.00*	3639458.60
22050-11 - External Agencies Internal Audit	45000.00				
22051-00 - Consolidated Legal Expenses	125000.00		**120 - Assigned Revenues & Compensations**		
22052-21 - Consultancy Fees,Charges	99560.00		*12010-21 - Passenger Tax*	*236000.00*	
22060-01 - Advertisement Expenses	58905.00		*12020-01 - Compensation in Lieu of Octopi*	*13001826.00*	13237826.00
22060-11 - Publicity Expenses	71575.00				
22080-51 - Miscellaneous Expenses	148578.00	7451469.00	**130 - Rental Income From Municipal Properties**		
			13010-01 Rant From Market Pashu Vadh	*520.00*	
230 - Operations & Maintenance			*13010-01 - Rent From Markets*	*62257.00*	

23010-00 - Consolidated Power & Fuel	581740.00	
23010-01 - Water Works	768007.00	
23010-02 - Street Lighting	201741.00	
23020-00 - Consolidated Bulk Purchases	237359.00	
23050-01 - Concrete Roads	164702.00	
23050-12 - Open Drains	391724.00	
23050-25 - Others	40131.00	
23051-00 -Consoli Repairs&Maintenance-Civic	120827.00	
23051-01 - Parks, Nurseries & Gardens	8786.00	
23052-00 - Consoli Repairs & Maintenance -Buildings	89361.00	
23053 - Repairs & Maintenance Vehicles	203095.00	
23055-00 - Consolidated Office & Other Equipments	15916.00	
23055-02 - Computers	9700.00	
23055-03 Tonnar Rifiling & Printer Repair	34600.00	
23056-00 - Consolidated Electrical Appliances	1950.00	
23080-02 - Testing & Inspection Charges	13180.00	
23080-03 - Garbage & Clearance Expenses	51300.00	2934119.00
240 - Interest & Finance Charges		
24070-00 - Consolidated Bank Charges	14662.67	14662.67
250 - Programme Expenses		
25010-00 - Consolidated Election Expenses	141112.00	
25020-00 - Consolidated Own Programme	187879.00	
25020-01 Voter Matdata Program	1800.00	
25020-02 Dashra Mela Utsav	195583.00	
25030-00 -Consolidated Share In Programme of	28149.00	
25030-01 Swagat Samaro	3700.00	558223.00
270 - Provisions and Write Off		
27010-05 Swachta Exp.	149117.00	
27260-00 Coolars Office	121600.00	
27280 - Other Fixed Assets	26000.00	296717.00

13010-03 - Rent From Community Halls	153000.00	
13010-06 Shop Auction Premiam	5000.00	
13010-07 Dasahara Mela Shope Action	57950.00	
13010-11 - Mutation Fee	109988.00	388715.00
140 - Fees & User Charges		
14011-00 - Consolidated Licensing Fees	5000.00	
14013-00 - Consoli Fees for Certificate Or Extract	10833.00	
14015-03 -Building Construction Regularization	52193.10	
14040-10 - Delay Fees	190210.50	
14040-13 - Application Fees	1377.00	
14050-06 - Pay & Use Toilets	17404.00	
14050-09 - Charges for Supply of Water By	8990.00	286007.60
150 - Sale & Hire Charges		
15011-00 -Consolidated Sale of Forms &	135.00	
15011-01 - Sale of Tender Papers	23000.00	
15011-02 - Sale of Ration Card & Other Forms	55000.00	78135.00
170 - Income From Investments		
17010-00 - Consolidated Interest	629031.00	629031.00
171 - Interest Earned		
17110-00 - Consolidated Interest From Bank	376617.60	376617.60
18080 - Miscellaneous Income		
18080-00 - Consolidated Miscellaneous Income	2625197.00	
18080-01 Vividh Income	38406.00	
18080-02 IHSDP Yojna Kist	222000.00	2885603.00
Excess of expenditure over Income	14274786.87	14274786.87

285 - Prior Period					
28560-01 - Water Supply	1954.00				
28560-02 - Rent	4000.00	**5954.00**			
43010 - Stores					
43010-01 Cleaning Material	3882643.00				
43010-01 Electricity Materilas	2605721.00				
43010-01 Water Supply Materials	3358480.00	**9846844.00**			
Total (Rs)	**35796180.67**	**35796180.67**	Total (Rs)	**35796180.67**	**35796180.67**

WE CONFIRM THE CORRECTNESS OF
ABOVE INFORMATION

FOR NAGAR PARISHAD, JEERAN DIST. NEEMUCH

PLACE: JEERAN
DATE: 10TH SEPT'2020

मुख्य नगरपालिका अधिकारी
नगर परिषद, जीरन (म.प्र.)

AS PER OUR REPORT EVEN DATE ANNEXUED

FOR : NILESH KOTHARI & CO.
Chartered Accountants

N Kothari

CA NILESH KOTHARI
(PARTNER)
M.No. 405329
F.R.N. 013622C
UDIN:- 20405329AAAAAH3662

NAGAR PARISHAD JEERAN, DISTRICT NEEMUCH

Comparative chart as required by Scope head 1 (subhead 3)

ANNEXURE 'B2'

Particulars	2019-20 (Actual)	2018-19 (Actual)	Growth Percentage
Property tax Current Year	227426.00	187191.00	21.49%
Property tax Previous Year	236595.00	90796.00	160.58%
Samekitkar Current Year	209301.00	158820.00	31.79%
Samekitkar Previous Year	269121.00	187376.00	43.63%
ShikshaUpkar Current Year	42745.00	31927.00	33.88%
ShikshaUpkar Previous Year	37355.00	17319.00	115.69%
Water Tax Current Year	1131512.00	878296.00	28.83%
Water Tax Receivables	616795.00	198210.00	211.18%
Nagariyavikasupkar Current Year	42832.00	32388.00	32.25%
Nagariyavikasupkar Previous year	38087.00	16879.00	125.65%

WE CONFIRM THE CORRECTNESS OF
ABOVE INFORMATION

FOR NAGAR PARISHAD JEERAN DIST. NEEMUCH

PLACE: JEERAN
DATE: 10TH SEPT'2020

मुख्य नगर पालिका अधि.
नगर परिषद, जीरन (म.प्र.)

AS PER OUR REPORT EVEN DATE ANNEXUED

FOR : NILESH KOTHARI & CO.
Chartered Accountants

CA NILESH KOTHARI
(PARTNER)
M.No. 405329
F.R.N. 013622C

NAGAR PARISHAD JEERAN, DISTRICT NEEMUCH

Annexure- 'B3'

Details Regarding Revenue collection against the Budgeted Targets

S.No.	Particulars	Audited Actual 18-19 (A)	Budget 19-20 (B)	Audited Actual 19-20 (C)	Growth In Budget as compared to 18-19 (B-A)/A	Actual Achieveme nt 19-20 C/B*100
1	Sampatti Kar (Current year)	187191.00	432300.00	227426.00	130.94%	52.61%
2	Sampatti Kar (Outstanding)	90796.00	450000.00	236595.00	395.62%	52.58%
3	Samekit kar (Current year)	158820.00	430800.00	209301.00	171.25%	48.58%
4	Samekit kar (Recievables)	187376.00	650000.00	269121.00	246.90%	41.40%
5	Nagariya vikas upkar (Current year)	32388.00	78549.00	42832.00	142.53%	54.53%
6	Nagariya vikas upkar (Recievables)	16879.00	50000.00	38087.00	196.23%	76.17%
7	Shiksha Upkar (Current Year)	31927.00	78549.00	42745.00	146.03%	54.42%
8	Shiksha Upkar (Receivables)	17319.00	80638.00	37355.00	365.60%	46.32%
9	Jal Kar (Current year)	878296.00	1421650.00	1131512.00	61.86%	79.59%
10	Jal Kar (recievables)	198210.00	650000.00	616795.00	227.94%	94.89%

WE CONFIRM THE CORRECTNESS OF
ABOVE INFORMATION

FOR NAGAR PARISHAD, JEERAN DIST. NEEMUCH

PLACE: JEERAN
DATE: 10TH SEPT'2020

मुख्य नगर पालिका अधिकारी
नगर परिषद

AS PER OUR REPORT EVEN DATE ANNEXUED

FOR : NILESH KOTHARI & CO.
Chartered Accountants

CA NILESH KOTHARI
(PARTNER)
M.No. 405329
F.R.N. 013622C

NAGAR PARISHAD JEERAN, DISTRICT NEEMUCH
BANK RECONCILIATION STATEMENT FOR THE YEAR ENDED 31.03.2020

ANNEXURE B4

Sr. No	Bank	A/C No.	Account Type	Bal. As Par Cash Book	Bank Balance
1	Central Bank Of India	2253418797	Genral Account	515263.60	515263.60
2	Central Bank Of India	2253412481	Genral Account	314094.25	314094.65
3	State Bank Of India Neemuch	53051567045	Ganral Saving Account	4753998.45	4753997.95
4	Axis Bank	917010052783081	Swachta Sceem	72370.00	72370.00
5	Central Bank Of India	3598791850	PMAY	928600.88	928600.88
6	Central Bank Of India	3282073189	UIDSSMT	116274.00	116273.70
7	Central Bank Of India	2253424700	Sanchit Nidhi	138095.00	138095.00
8	Central Bank Of India	2253442152	Swarna Jayanti Shehri Roigar Yojna	3622.00	3622.00
9	Central Bank Of India	2253458479	IHSDP	313025.10	313025.10
10	State Bank Of India Neemuch	31924199200	IHSDP	52392.00	52392.00
11	Central Bank Of India	2253468919	Jaiv Vividhta	5958927.50	5958927.50
12	Central Bank Of India	3283371323	Genral Account	74230.00	74230.00
13	Canara Bank, Malhargarh	5561101001949	Genral Account	20871455.00	20871455.00
14	ICICI Bank, Pipliyamandi	381301004237	PMAY	79232.00	79232.00
	Total			**34191579.78**	**34191579.38**

WE CONFIRM THE CORRECTNESS OF
ABOVE INFORMATION

AS PER OUR REPORT EVEN DATE ANNEXUED

FOR NAGAR PARISHAD, JEERAN DIST. NEEMUCH

FOR : NILESH KOTHARI & CO.
Chartered Accountants

N Kothari

CA NILESH KOTHARI
(PARTNER)
M.No. 405329
F.R.N. 013622C

PLACE: JEERAN
DATE: 10TH SEPT'2020

मुख्य नगर पालिका अधिकारी
नगर परिषद्, जीरन (म.प्र.)

NAGAR PARISHAD JEERAN, DISTRICT NEEMUCH

GRANT CHART FOR THE PERIOD 01.04.2019 to 31.03.2020

ANNEXURE 'B5'

ARTICULARS	OPENING	RECEIPTS	PAYMENT	CLOSING (EXCESS PAID)
1ULBHOOT	0	2189000	2277987	-88987
RAJYA VITT AAYOG ANUDAN	0	2120000	2260009	-140009
ADAK MARAMMAT	0	707000	268000	439000
4 VITT AYOG ANUDAN	0	7802000	3903214	3898786
14 VITT AYOG ANUDAN PERFORMANCE GUARANTEE	0	1841000	1846642	-5642
PECIAL FUND	5000000	5000000	443829	9556171
WACH BHARAT MISSION (SULABH COMPLEX NIRMAN)	321690	0	0	321690
KACHRA WAHAN KRAY ANUDAN	0	700000	0	700000
IRF CENTER NIRMAN	0	732000	979794	-247794
ANSAD NIDHI (KIRLESHWAR)	0	100000	0	100000
SANSAD NIDHI (KIRLESHWAR)	0	40000	0	40000
HITAKHEDA SHAMSHAN SHED	450000	0	302741	147259
ANBHAGIDARI	95886			95886
CM ADHOSANRACHNA ANUDAN	43095	24000000	19063705	4979390
OTAL	**5910671**	**45231000**	**31345921**	**19795750**

(Note:- Negative figure of Closing Showing Excess payment made in that head of Grant, as compare to fund loted for the same.)

WE CONFIRM THE CORRECTNESS OF ABOVE INFORMATION

FOR NAGAR PARISHAD JEERAN DIST., NEEMUCH

AS PER OUR REPORT EVEN DATE ANNEXUED

FOR : NILESH KOTHARI & CO.
Chartered Accountants

CA NILESH KOTHARI
(PARTNER)
M.No. 405329
F.R.N. 013622C

LACE: JEERAN
DATE: 10TH SEP' 2020

Annexure-C

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

Name of ULB NAGAR PARISHAD JEERAN, DIST. NEEMUCH
Name of Auditor NILESH KOTHARI & CO., CHARTERED ACCOUNTANTS

Sr. No.	Parameters	Description			Observation in Brief	Suggestions
1	Audit of Revenue					
	राजस्व कर वसूली	Receipts (Rs.)				
		Year 2018-19	Year 2019-20	% of Growth		
(i)	संपत्तिकर	277987	464021	66.92%		
(ii)	समेकित कर	346196	478422	38.19%		
(iii)	नगरीय विकास उपकर	49267	80919	64.25%		
(iv)	शिक्षा उपकर	49246	80100	62.65%		
	कुल योग	722696	1103462	52.69%		
	गैर राजस्व वसूली					
(i)	भवन भूमि किराया	0	0			
(ii)	जल उपभोक्ता प्रभार	1076506	1748307	62.41%		
(iii)	ठोस अपशिष्ट प्रबंधन उपभोक्ता प्रभार	40499	161640	299.12%		
(iv)	अन्य कर / शुल्क	1719231.00	1639312.60	-4.65%		
	कुल योग	2836236	3549259.6	25.14%		
	महा योग	3558932	4652721.6	30.73%		

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

Name of ULB NAGAR PARISHAD JEERAN, DIST. NEEMUCH

Name of Auditor NILESH KOTHARI & CO., CHARTERED ACCOUNTANTS

Sr. No.	Parameters	Description	Observation in Brief	Suggestions
2	Audit of Expenditure	We have audited the expenditure incurred by the ULB on test check basis.	During the course of audit we found that some expenses of capital nature has been considered as expenses of revenue nature and vise varsa. Further it is observed that proper tax tax deductions not done by ULB while making payment.	The Nagar Parishad should properly classify expenses under the revenue expenditure head and capital expenditure head. Before making payment ULB should ascertain the statutory liability on every transaction before making payments to various parties.
3	Audit of Book Keeping	The Nagar Parishad has maintained books of accounts, and records related to daily transactions. The discrepancies found have been mentioned in the report supra.	The books of accounts are being maintained in Double Entry Accounting System by applying cash system of Accounting. ULB is maintaing seperate cash book for the seperate schemes and the same have been incorporated in books maintained in Tally. The details regarding SD payable, EMD payable to every contractor is not available with ULB. Fixed Asset register to ascertain the capital work is not maintained by ULB. Details of various material issued not maintained by ULB.	ULB should timely record the routine transactions in various manual books and registers maintained.
4	Audit of FDR	There exists three FDRs details are already mentioned in the report.	Quotations should be taken from seperate banks so that the FDRs can be deposited at best rate quoted.	We suggest that current and saving accounts should be linked with another sweep account with the bank so that idle fund automatically gets transferred to short term deposit without affecting the liquidity of fund, so that interest income can be earned.

मुख्य नगर पालिका अधिकारी
नगर परिषद्, जीरन (म.प्र.)

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

Name of ULB — NAGAR PARISHAD JEERAN, DIST. NEEMUCH
Name of Auditor — NILESH KOTHARI & CO., CHARTERED ACCOUNTANTS

Sr. No.	Parameters	Description	Observation in Brief	Suggestions
5	Audit of Tenders/Bids	On our random checking it is observed that proper procedures are followed by Nagar Parishad except the qualifications mentioned in the report.	The files maintained by the municipality are not complete in all respect. Contracts are not completed within the time prescribed in the contract. Separate SD register should be maintained mentioning the SD deducted & SD payable to each contractor.	ULB has not renewed the bank guarantee received related to UIDSSMT scheme.
6	Audit of Grants & Loans	It is observed that Grant register not updated timely. Further payment as mention	As mention in Report and Notes of accounts Supra	As mention in Report and Notes of accounts Supra
7	Incidences relating to diversion of funds from Capital receipts/Grants/Loans to Revenue Nature Expenditure and from one scheme/project to another	During the course of audit we found that some expenses of capital nature has been booked as revenue expenditure.	It is observed that Expenditure/Payments for various heads are booked wrongly in Inter head of Expenditure/Payments, as total Expenditure/Payments will be same but individually heads of payments are not showing correct figures. Further ULB has making excessive payment under the some of the head of Grant as compare to fund alloted for the same.	Proper accounting should be done on timely basis. Further if any excessive payment made for any project/Grant then written permission/approval should be taken from competent authority.
8	Any Other a) Percentage of Revenue Expenditure (Establishment, Salary, Operation & Maintenance) with respect to Revenue Receipts (Tax and non tax) excluding Octroi, Entry Tax, Stamp Duty and other grants etc.	Revenue receipts as mentioned- Rs5397964. and Revenue expendituresas mentioned- Rs.21246457 Therefore percentage as required = 393.60% (21246457/5397964)*100	The revenue expenditure of the nagar parishad as compared to the revenue receipts seems to be tremendously high.	The Nagar Parishad should concentrate on more revenue generation so as to fulfill its excessive revenue expenditure and will not have to excessively rely on compensations and grants from government.

मुख्य नगरपालिका अधिकारी
नगर परिषद, जीरन (म.प्र.)

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

Name of ULB NAGAR PARISHAD JEERAN, DIST. NEEMUCH
Name of Auditor NILESH KOTHARI & CO., CHARTERED ACCOUNTANTS

Sr. No.	Parameters	Description			Observation in Brief	Suggestions
	b) Percentage of Capital Expenditure with respect to Total Expenditure	Capital Expenditures- Rs and Total Expenditure- Rs. Therefore Ratio as required =% (/)*100			Information required to ascertain the same have not provided hence we cannot make any comment on the same.	Nil
9	Whether all the temporary advances have been fully recovered or not	Municipality has not provided any advances to any party.			Nil	Nil
10	Whether Bank Reconciliation statement is being regularly prepared	Municipality is preparing Bank reconciliation statement of annual basis.			The bank reconciliation statement should be prrepared on monthly basis for proper administration.	Nil

WE CONFIRM THE CORRECTNESS OF
ABOVE INFORMATION

FOR NAGAR PARISHAD JEERAN, DIST. NEEMUCH

PLACE: JEERAN
DATE: 10TH SEPT 2020

AS PER OUR REPORT EVEN DATE ANNEXUED

FOR : NILESH KOTHARI & CO.
Chartered Accountants

CA NILESH KOTHARI
(PARTNER)
M.No. 405329
F.R.N. 013622C